



## NORTHAMPTON DISTRICT SCOUT COUNCIL DISTRICT EXECUTIVE COMMITTEE MEETING

**4th December 2019 at 7.30 pm  
Fernie Fields Scout & Community Centre**

**PRESENT**

Chair: B. Ingram (BI)	DC: C. Kidd (CK)	Treasurer: C. Lomas (CL)
J. Sharman, (JS)	T. Walker (TW)	G. Jackson (GJ)
C. Mackenzie (CM)	E. Farr (EF)	M. Dyer (MD)
I. Malcomson (IM)	M. Lomas (ML)	G. Mawby (GM)
S. Robinson-Smith	B. Sheard	CC: D. Smith

**APOLOGIES**

T. Walker		
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**Minutes of Meeting**

Item	Action	Deadline
1	There were no conflicts of interests recorded	
2	There was no correspondence	
3	Circulate the role of District Secretary and try to recruit	CK to Circulate and try to recruit 31 <sup>st</sup> Jan 19
3	Agreed the need to close of the outstanding action for centralised broadband contracts and see economies of scale.	GJ to review
4	Roy's challenge: Discussion around investment required for next FY as part of ongoing investment fund.	MD to finalise proposal
5	Concerns raised over security at Overstone and current issue with ownership and keys. The OMT are reviewing options for security improvements	GJ/MD to update the Exec on proposal
6	PCI DSS Compliance at Scout Shop.	BS to pick up with C R-S
7	It was reminded that we had a number of bags of documentation at the Scout Shop to dispose of, there was also a number of documents still to review.	Clarify what the action was?
8	Part of the discussion around the Scout Shop building involved the cataloguing of District historical artefacts.	MD to continue discussions with David Shrewsbury
9	Bellboats: It was agreed that there was no positive business case for purchasing a Bell Boat, however it was also agreed there was value in the boats	BI investigate community fund grant to fund.
10	Scouts of World Award SOWA project:	Closed until approved



	SOWA Projects have been discussed with Overstone. we are currently waiting on a schedule of works from the team – the project will be put on hold until this is received and agreed.	schedule of works recd.	
11	Risk assessments on Overstone buildings are ongoing	GJ and MD to ensure action.	
12	Review of utility bills and suppliers. BI to have meeting with Assets Managers and Treasurers to ascertain the current position	BI to arrange asset meeting	
13	Overstone Projects: MD reported: <ul style="list-style-type: none"> <li>• Climbing Tower; struggling to get traction to move this forward, CK had discussed with Pinnacle who could help but due to constraints this would need to wait. BI suggested discussing with Adventure Ways</li> <li>• Frisbee Golf; The materials had been purchased but resource constraints and priorities are delating implementation.</li> <li>• Resource Centre: Work is progressing, and centre is looking good looking to open early 2020</li> <li>• Hammock Camp: Work is on hold over the winter months but expected to be open for next season.</li> </ul>	BI to discuss with Adventure Ways	
14	The work to review bank signatories is still under review	CL to complete for next Exec	
15	District Updates CK reported that: <ul style="list-style-type: none"> <li>• CK reported on the current situation regarding volunteer training.</li> <li>• The District award ceremony would be held at the White-Water Centre, Bedford Rd, Northampton at 2pm on Sunday 2nd Feb. Members of the Exec are invited.</li> <li>• The St Georges Day celebration will be held at the Deco on Thursday 23rd April 2020. Members of the Exec are invited.</li> <li>• 57th Northampton had opened and was operating with 18 members. District Exec are currently responsible for the governance and finance. Craig commented on the positive influence Claire Baxter (ACC Inclusion) had had on the project.</li> <li>• 58th Northampton were now registered and close to opening. It was noted that there had been some reaction from District Scouters who thought their members should be integrated into existing groups.</li> </ul>		
16	Gang Show MD reported: <ul style="list-style-type: none"> <li>• Positive position regarding GS Committee</li> <li>• Discussions ongoing with The Derngate who raised concerns over seat sales for the 2019 show and seat occupancy. Options are being reviewed for 2021 show.</li> </ul>		
17	District AGM to be held on Friday 10 July 2020. The Venue will need to be confirmed but will not be at Overstone		



18	CK reminded members that the nominations for awards are welcomed as we look for 2020 Good Service Award		
19	<p>Finance CL reported:</p> <ul style="list-style-type: none"> <li>• On the latest position regarding the District Finances.</li> <li>• Anglia Water have repaid the overpayment</li> <li>• A rate review was being undertaken by the council for Overstone.</li> <li>• The 2nd payment for the agreed improvements at Overstone had been paid</li> <li>• Website hosting payments were now on a monthly basis</li> <li>• Disney payments were now being made</li> <li>• Signatories for Overstone were being reviewed</li> </ul> <p>CK mentioned that all group annual reports (received to date) were available on the District SharePoint.</p>		
	Ian Malcolmson gave a detailed report on the last County Exec Meeting		
<b>AOB</b>			
20	<p>Dean Smith gave a short report on the current state of the county.</p> <p>He discussed in particular the need for a robust Risk Register and suggested as trustees we looked to implement. He also re-iterated the position with regard to leader training and the need for trustees to complete module 1e</p>	All: Complete 1e	
21	<p>DEFIB at Overstone: MD reported that they had received several enquiries regarding the accessibility of a Defib on site. This had been discussed with Adam Chater (a member of NEAT) who had provided quotes and suggested an appropriate machine at a cost of £1139.99p inclusive of vat.</p> <p>The OMC were able to provide £160.00 via a donation by the late Ken Malpass family. The remained would need funding.</p> <ul style="list-style-type: none"> <li>• The funding was discussed and options to fund were debated.</li> <li>• The location of the defib was also discussed.</li> <li>• The robustness of the machine for a site the size of Overstone was discussed</li> </ul> <p>GM gave his personal opinion and suggested he could connect us with an appropriate person/body within EMAS to advise.</p>	GM to make an intro with team in EMAS.	
22	<p>Dates of future meetings: all to be held at Fernie Fields commencing at 7.30pm</p> <ul style="list-style-type: none"> <li>• Wed. 8th April 2020</li> <li>• Wed. 10th June 2020.</li> </ul>		
23	District A.G.M. is currently planned for Friday 10th July 2020		



Minutes circulated: 29th January 2019

Minutes approved as an accurate record of the meeting:

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**Bunny Ingram – District Chair**

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**Date**