



**Northampton District Scout Council  
District Executive Committee Meeting**

**14 November 2018 at 1930hrs  
Fernie Fields Scout & Community Centre**

**Present**

Alistair Cochran (AC)	Malcolm Dyer (MD)	Craig Kidd (CK)
David Hamilton (DH)	Elaine Farr (EF)	Dave Watts (DW)
Caroline Lomas (CL)	Michael Lomas (ML)	Tim Walker (TS)
Sarah Sheard (SS)	Karen Simpson (KS)	John Sharman (JS)

**Apologies**

Gary Jackson (GJ)	Bunny Ingram (BI)	Ben Sheard (BS)
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**Minutes**

<i>Item</i>		<i>Action</i>	<i>Deadline</i>
<b>1</b>	<b>Welcome</b> <ul style="list-style-type: none"><li>AC opened the meeting and welcomed everyone.</li></ul>		
<b>2</b>	<b>Apologies for absence</b> <ul style="list-style-type: none"><li>These were noted as above.</li></ul>		
<b>3</b>	<b>Confirmation of quorum</b> <ul style="list-style-type: none"><li>It was noted that the meeting was quorate.</li></ul>		
<b>4</b>	<b>Declaration of conflict of interest</b> <ul style="list-style-type: none"><li>AC requested that if there were any conflicts of interest they should be raised at the appropriate time.</li></ul>		
<b>5</b>	<b>Minutes of last meeting</b> <ul style="list-style-type: none"><li>The minutes of the meeting held on 19 September 2018 were agreed and signed by AC.</li></ul>		
<b>6</b>	<b>Update on Action Register</b> <ul style="list-style-type: none"><li>Open actions register reviewed and updated.</li></ul>		
<b>7</b>	<b>Matters arising – not occurring elsewhere on agenda</b> <ul style="list-style-type: none"><li>There were no matters arising.</li></ul>		



8	<p><b>Correspondence – District Secretary</b></p> <ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>		
9	<p><b>District report</b></p> <ul style="list-style-type: none"> <li>• Karen Simpson (KS) has taken on the role of ADC Beavers.</li> <li>• Charlie McKenzie has taken on the role of Deputy Youth Commissioner.</li> <li>• Bunny Ingram (BI) will head up a sub-committee for fundraising.</li> <li>• Debbie Bromley has stepped down from her role as SASU Manager for the Gang Show.</li> <li>• There will be a focus on training from a County level to ensure that all members complete their training and obtain their woodbadge.</li> <li>• In addition Northampton District will be carrying out a review to ensure that all members have completed their mandatory training – 1<sup>st</sup> Aid / Safety / Safeguarding.</li> <li>• All members of the District Executive Committee to complete online GDPR training by end of December 2018.</li> </ul>		
10	<p><b>Financial report</b></p> <ul style="list-style-type: none"> <li>• <b>Management of the District accounts</b> <ul style="list-style-type: none"> <li>○ Agreed to open new CAF accounts for the management of Cynwyd and Fernie.</li> <li>○ Activities account – decision pending</li> </ul> </li> <li>• <b>Reserve policy</b> <ul style="list-style-type: none"> <li>○ Ongoing pending more detailed information from assets on their expected expenditure.</li> </ul> </li> <li>• <b>Budgets / Expenditure</b> <ul style="list-style-type: none"> <li>○ Projects / expenditure to be reviewed by F&amp;GP in line with current funds available prior to being presented to the Exec Committee for approval.</li> </ul> </li> </ul>		
11	<p><b>Special projects report</b></p>		



	<ul style="list-style-type: none"> <li>• <b>Overstone Development Plan / Costs</b> <ul style="list-style-type: none"> <li>○ Current status of approved / pending projects:</li> </ul> </li> </ul> <table border="1" data-bbox="300 445 901 1599"> <thead> <tr> <th>Item / Timing</th> <th>Cost</th> <th>Comment</th> </tr> </thead> <tbody> <tr> <td><b>Climbing Wall</b> <i>Quarter 3 - 2018 / 2019</i></td> <td></td> <td><b>Approved – 19-9-2018</b></td> </tr> <tr> <td><b>Hammock Camp Site – Quarter 3 - 2018 / 2019</b></td> <td>£1000.00</td> <td><b>Approved – 19-9-2018</b></td> </tr> <tr> <td><b>Ultimate Frisbee Golf</b> <i>Quarter 4 - 2018 / 2019</i></td> <td>£1000.00</td> <td><b>Approved – 19-9-2018</b></td> </tr> <tr> <td><b>Cave Bus</b> <i>Quarter 4 - 2018 / 2019</i></td> <td>£9000.00</td> <td>Approval pending</td> </tr> <tr> <td><b>Radio Shack / Lodge</b> <i>Quarter - 4 2018 / 2019</i></td> <td>£18,500 + VAT</td> <td>Additional quotes to be obtained</td> </tr> <tr> <td><b>Roy's Challenge</b> <i>Quarter 1 - 2019 / 2020</i></td> <td>£3100.00</td> <td>Donation of £900.00 received</td> </tr> <tr> <td><b>Camp Fire Circle</b> <i>Q2 2019 / 2020</i></td> <td></td> <td>Donation of £500.00 received</td> </tr> <tr> <td><b>Tented Village</b> <i>Q4 – 2019 / 2020</i></td> <td>10k – 15k</td> <td>Additional quotes to be obtained</td> </tr> </tbody> </table>	Item / Timing	Cost	Comment	<b>Climbing Wall</b> <i>Quarter 3 - 2018 / 2019</i>		<b>Approved – 19-9-2018</b>	<b>Hammock Camp Site – Quarter 3 - 2018 / 2019</b>	£1000.00	<b>Approved – 19-9-2018</b>	<b>Ultimate Frisbee Golf</b> <i>Quarter 4 - 2018 / 2019</i>	£1000.00	<b>Approved – 19-9-2018</b>	<b>Cave Bus</b> <i>Quarter 4 - 2018 / 2019</i>	£9000.00	Approval pending	<b>Radio Shack / Lodge</b> <i>Quarter - 4 2018 / 2019</i>	£18,500 + VAT	Additional quotes to be obtained	<b>Roy's Challenge</b> <i>Quarter 1 - 2019 / 2020</i>	£3100.00	Donation of £900.00 received	<b>Camp Fire Circle</b> <i>Q2 2019 / 2020</i>		Donation of £500.00 received	<b>Tented Village</b> <i>Q4 – 2019 / 2020</i>	10k – 15k	Additional quotes to be obtained		
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<b>12</b>	<b>Buildings and fire risk assessments</b> <ul style="list-style-type: none"> <li>• It was agreed to appoint an independent assessor to undertake fire assessments. Cost - £300.00.</li> </ul>	MD																												
<b>13</b>	<b>County Executive report</b> <ul style="list-style-type: none"> <li>• To be circulated.</li> </ul>																													
<b>14</b>	<b>Health and safety issues</b> <ul style="list-style-type: none"> <li>• No issues to report.</li> </ul>																													



<p><b>15</b></p>	<p><b>Any other business</b></p> <ul style="list-style-type: none"> <li>• Contribution for defibrillator for Fernie Fields (£400.00).</li> <li>• F&amp;GP Meetings to be scheduled ahead of District Exec Meetings.</li> </ul>	<p>Approved</p>	
	<p><b>Upcoming meetings</b></p> <ul style="list-style-type: none"> <li>• Wednesday 27 February 2019</li> <li>• Wednesday 17 April 2019</li> <li>• Wednesday 19 June 2019</li> <li>• Wednesday 18 September 2019</li> <li>• Leaders weekend / AGM – Friday 19 July to Sunday 21 July 2019 – AGM date to be agreed at next Executive Committee Meeting.</li> </ul>		

**Minutes circulated:** 20 February 2019

**Minutes approved as an accurate record of the meeting:**

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**Alistair Cochran – District Chairman**

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**Date:**