
Northampton

District Scout Council

Constitution

June 2023, version 1

Amendment History

Date	Amendment	Author
24/06/2023	Initial production.	Ian R Malcomson

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1. Preamble

This constitution describes the role, membership and operation of the District Scout Council (hereafter the Scout Council) and the District Trustee Board (hereafter the Trustee Board) as pertaining to Northampton District Scouts.

In the interest of openness, especially for new members of the Scout Council, the Scout Council should re-adopt this constitution at each Northampton District Annual General Meeting.

This constitution is prepared in accordance with the Policy, Organisation, and Rules of the Scouts, hereafter POR. Where useful, reference to sections of POR is made in parenthesis. The foundation of this constitution is as per (POR 5), and specifically in accordance with (POR 5.4) with additions and clarifications pertinent to Northampton District Scouts.

Note: *The following sections stand until the point of the District's transition. From the point of transition, some of the Trustee Board responsibilities transfer to the appropriate Support Team or function. These changes will be made for adoption of the constitution at the 2024 Annual General Meeting. Amendments to POR during the process of transition will similarly be reflected by amendments to this Constitution, including eventual removal of this note.*

2. The Scout Council

The Scout Council is the body which has charity governance responsibility for Scouting within the District. The Trustee Board is accountable to the Scout Council.

2.1 Membership of the District Scout Council

Membership of the Scout Council does not provide membership of the Scouts.

There are three categories of membership to the Scout Council:

- Ex Officio (see 2.1.1)
- Nominated (see 2.1.2)
- Right of attendance (see 2.1.3)

2.1.1. Ex Officio Members

The ex officio members of the Scout Council are:

- a. All adult members of the District.
- b. All adults with the following appointments in the Scout Groups of the District:
 - i. Group Scout Leader
 - ii. Deputy Group Scout Leader
 - iii. Group Trustee Board Chair
 - iv. Group Trustee Board Secretary
 - v. Group Trustee Board Treasurer
 - vi. Section Leader
 - vii. Assistant Section Leader
 - viii. Group Active Support Manager
- c. All Explorers (including Young Leaders)
- d. Members of the District Scout Network
- e. Parents and carers of Explorers.
- f. A representative of the District Troop Leadership Forum, selected from amongst the membership of the Forum.
- g. A representative of the District Youth Leadership Team, selected from amongst the membership of the team.
- h. The County Commissioner
- i. The County Trustee Board Chair

2.1.2. Nominated Members

The nominated members of the Scout Council are other supporters of the District appointed by the Scout Council on the recommendation of the District Commissioner and the Trustee Board. The number of nominated members must not exceed the actual number of elected members,

A nominated member of the District Scout Council must be appointed for a fixed period not exceeding three years. Subsequent reappointments are permitted.

2.1.3. Right of Attendance

The County Commissioner has the right of attendance at all meetings of the District Scout Council.

2.1.4. Cessation of Membership

Membership of the Scout Council ends upon:

- a. The resignation of the Scout Council member.
- b. The member no longer qualifies as a member of the Scout Council.
- c. The dissolution of the Scout Council.
- d. The termination of membership by UK Headquarters following a recommendation by the relevant Trustee Board.

3. The Trustee Board

The Trustee Board is a team of volunteers who work together, as charity trustees, to ensure the District is run safely and legally. At the heart of their role is a focus on strategy, performance, and assurance.

Effective Trustee support helps other volunteers to run the Scout programme that gives young people skills for life.

Members of the Trustee Board must act collectively as charity trustees of the District, and in the best interests of the District's members, ensuring that:

- a. The charity is:
 - i. Well managed.
 - ii. Carrying out its purposes for the public benefit.
 - iii. Complying with the charity's governing document and the law.
 - iv. Managing the charity's resources responsibly.
- b. The charity is operating compliant to POR, including effective management of the Key Policies of The Scouts (POR 2).
- c. Young people are meaningfully involved in decision making at all levels.
- d. There are sufficient resources (funds, people, property, and equipment) available to meet the planned work of the District including delivery of the high quality programme and resource requirements of the training programme (POR 4). This includes but is not limited to: supporting recruitment, supporting adult volunteers, and fundraising activities.
- e. The Scouts has a positive image in the local community.

The Trustee Board members must themselves, collectively:

- a. Develop and maintain a risk register, including putting in place appropriate mitigations.
- b. Ensure that the charity's finances are properly managed, including development and maintenance of appropriate budgets to support the work of the charity.
- c. Maintain and manage:
 - i. A reserves policy for the charity (including a plan for use of reserves outside the minimum).
 - ii. An investment policy for the charity.
 - iii. A public benefit statement for the charity.
- d. Ensure that people, property and equipment are appropriately insured, and that any property and equipment owned or used by the charity is properly protected and maintained.
- e. Promote and support the development of Scouting in the local area.
- f. Ensure the appointment and management and operation of any subcommittees, including appointing a Chair to lead the subcommittee.
- g. Ensure that effective administration is in place to support the work of the Trustee Board.
- h. Appoint and manage the operation of any subcommittees, including appointing a Chair to lead the subcommittees.
- i. Appoint any Administrators, Advisors and co-opted members of the Trustee Board.
- j. Appoint and manage the operation of an Appointments Advisory Committee, including appointing an Appointments Committee Chair to lead it.
- k. Ensure transparency of operation, including:
 - i. Prepare and approve the Annual Accounts and arrange their examination by an auditor, independent examiner, or scrutineer as appropriate and as appointed by the Scout Council at their Annual General Meeting.
 - ii. Prepare and approve the Trustees' written Annual Report (which must include the Annual Accounts).

- iii. Present the approved Trustees' written Annual Report and Annual Accounts to the Scout Council at the Annual General Meeting.
- iv. Following the Annual General Meeting, ensure that a copy of the Trustees' written Annual Report and Accounts is sent to the County Trustee Board administration and is filed with the appropriate charity regulator, if the regulator's rules require it.
- l. Take responsibility for adherence to Data Protection legislation recognising that, dependent on circumstances, it will at different times act as a Data Controller and as a Data Processor.
- m. Individually and collectively maintain confidentiality regarding appropriate Trustee Board business.
- n. Where staff are employed:
 - i. Act as a responsible employer in accordance with Scouting's values and relevant legislation.
 - ii. Ensure that effective line management is in place for each employed staff member and that these are clearly established and communicated.
 - iii. Ensure that appropriate specific personnel insurance is in place.
- o. Supervising the administration of Groups, particularly in relation to finance and the trusteeship of property.
- p. Provide any necessary support to the District Commissioner, when required, to assist the opening, change, merging, or closing of Groups, Explorer Units, Scout Networks, and Scout Active Support Units in the District.

3.1 Membership of the Trustee Board

Subject to conflict of interest rules (POR 16), a Trustee may be a member of more than one Trustee Board.

Ex officio, nominated, elected, and co-opted members of the Trustee Board are charity Trustees of the District. People invited to attend, or with right of attendance, may be present at the meeting but are not charity Trustees and have no voting rights.

All Trustees must complete training as specified by POR 16 and the Roles Table of the Scouts.

The Trustee Board and any subcommittees should, wherever possible, have as full voting members at least two people aged between their 18th and 25th birthdays.

3.1.1 Ex Officio Members

The ex officio members of the Trustee Board are:

- a. The District Chair
- b. The District Commissioner
- c. The District Youth Commissioner
- d. The District Secretary (if appointed as a Trustee)
- e. The District Treasurer
- f. The District Explorer Scout Commissioner
- g. The District Scout Network Commissioner

Where there are joint role holders, only **one** of the joint role holders should be an ex officio member of the District Trustee Board. This must be decided jointly by the role holders in consultation with the District Commissioner and District Chair.

3.1.2 Elected Members

The elected members of the Trustee Board are persons elected at the Annual General Meeting. The number of persons elected must be the subject of a resolution by the Scout Council at the Annual General Meeting. There must be a maximum of six elected members.

3.1.3. Nominated Members

The nominated members of the Trustee Board are persons nominated by the District Commissioner, in consultation with the District Chair. The nominations must be approved at the Annual General Meeting. The number of nominated members cannot exceed the number of elected members.

3.1.4. Co-Opted Members

The co-opted members of the Trustee Board are persons co-opted annually by the Trustee Board. The number of co-opted members must not exceed the number of elected members.

3.1.5. Right of Attendance

The County Commissioner and the County Chair have the right of attendance at meetings of the Trustee Board.

3.1.6. Invitation to Attend

The following members must be invited to attend meetings of the Trustee Board:

- a. The District's Nominated Member(s) on the County Scout Council.
- b. The District's Nominated Youth Representative on the County Scout Council.

3.1.7. Disqualification from Membership

Certain people are disqualified from being charity trustees by virtue of the Charities Acts.

3.1.8. Cessation of Membership

Membership of the Trustee Board ceases upon:

- a. The resignation of the Trustee.
- b. The dissolution of the Trustee Board.
- c. The termination of membership by UK Headquarters.
- d. The member becomes disqualified from holding a Trustee position.

3.1.8.1. Cessation of Membership of Officers (POR 16.6.3)

If the District Chair, District Secretary (if appointed as a Trustee) or District Treasurer ceases membership before the next Annual General Meeting, filling the vacancy as soon as possible should be prioritised. All actions must be taken via a majority vote of the Trustees, with vacancies of the role of Chair also requiring agreement by the District Commissioner. These appointments are short-term until the next Annual General Meeting. The Trustees must either:

- a. Appoint a current Trustee to the role, or...
- b. Co-opt a Trustee to take the role, subject to provisions for co-opting Trustees described within this Constitution.

There are no roles of Acting Chair, Acting Secretary, or Acting Treasurer.

In extreme circumstances the District Commissioner may act as Chair for a short period.

3.2. The Responsibilities of Charity Trustees

The District is considered a charity by law. All members of the Trustee Board are charity trustees.

All charities must have a governing body, which is named within Scouting a Trustee Board. Trustees must act collectively as Charity Trustees of the Scout District.

Charity trustees have a number of specific responsibilities that they must fulfil to ensure the effective running of the District. It is vital that all members of the Trustee Board understand their responsibilities as Charity Trustees.

Collectively and individually they must:

- a. Ensure that the charity is carrying out the purpose for which it is set up and no other.
- b. Follow POR, charity law and other laws which apply to the charity along with any requirements of the appropriate charity regulator.

- c. Make balanced and adequately informed decisions to enable the charity to carry out its purposes and avoid putting themselves in a position where their duty to the charity conflicts with their personal interests or loyalty to any other person or body.
- d. Comply with statutory accounting and reporting requirements.
- e. Demonstrate that the charity is complying with the law, is well run and is effective.
- f. Ensure accountability within the charity, particularly when delegating responsibility for particular tasks or decisions to others.
- g. Act responsibly, reasonably and honestly making sure the charity's assets are only used to support or carry out its purposes.
- h. Avoid exposing the charity's assets, beneficiaries or reputation to undue risk.
- i. Make use of the skills and experience available from other trustees while taking appropriate advice when necessary.

Trustees are legally and financially responsible for the running of the District. This means that in some circumstances, if things do go wrong, trustees may be liable for any debt or financial loss incurred by the District. However, this is rare and trustees can protect against this by following the duties and responsibilities as laid out in this Constitution and POR.

3.3. Trustee Board Standing Agenda

The Trustee Board should meet at least four times in a year and on each occasion the Agenda should include (but is not limited to):

- a. An update on any declarations of interest.
- b. Confirmation that the minutes of the previous meeting are an accurate record.
- c. Review of Matters/Actions arising from those minutes.
- d. An update from the District Commissioner or their nominated representative.
- e. An update on the Risk Register.
- f. A written report from the latest meetings of each subcommittee.
- g. An update from the Treasurer.
- h. An update on Health and Safety.
- i. An update on Safeguarding.
- j. An update on from the District Teams, including but not limited to:
 - a. The Leadership Team
 - b. The Support Team
 - c. The Asset Support Team
 - d. The Programme Team
 - e. The Volunteering Development Team

3.4. Declarations of Interest

Trustees have a duty under common law to act in the best interests of the charities they serve. Trustees, generally, should not benefit from the charity and should not be influenced by their wider interests when making decisions affecting the charity.

A conflict of interest can be defined as:

Any situation in which a trustee's personal interests or responsibilities they owe to another body may, or may appear to, influence the trustee's decision making.

Conflicts of interest arise when the interests of trustees or connected persons are incompatible or in competition with the interests of the charity.

A key means of preventing conflicts of interest from affecting decision-making is to identify potential conflicts in advance.

To ensure that trustees remain in an optimal position to manage any real or perceived conflict, it should be standard practice to ask for any such declarations at the start of each Year and ask for updates at the start of each meeting of the Trustee Board.

3.5. Subcommittees

A Trustee Board may create subcommittees to manage the work it deems necessary ensuring that:

- a. The purpose of each subcommittee is clear and has been agreed by the Trustee Board..
- b. Each subcommittee consists of members approved by the Trustee Board.
- c. The Chair of the Trustee Board is an ex officio member of each subcommittee.
- d. The District Commissioner is an ex officio member of each subcommittee.

Members of subcommittees are not Trustees unless they are members of the Trustee Board.

3.6. Assets of the District

The Asset Managers for the District's Assets shall submit written reports against their activities and progress against their development plans at each Trustee Board meeting.

4. General

The detail within this section is ubiquitous.

4.1. Charitable Status

The District is a registered charity, and must abide by the rules and regulations governing such.

4.2. Conduct of Meetings in the Scout District

Only members of the Trustee Board may vote in meetings of the Trustee Board. Only members of the District Council may vote in meetings of the District Council.

Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side the Chair does not have a casting vote, and the matter is taken not to have been carried.

In order to discharge their responsibilities, the Trustee Board may meet by telephone and/or video conference as well as face-to-face when agreed by the Chair. This includes hybrid meetings, where some members join by telephone or video.

Electronic voting (such as by email) is allowed for decision making of the Trustee Board when deemed appropriate by the Chair. In such instances at least 75% of the Trustee Board must approve the decision, and the outcome of the voting must be reported and recorded in the minutes of the next Trustee Board meeting.

Electronic voting is not allowed for decision making of the District Council.

4.3. Quorum at Meetings

A meeting must be in quorum in order to proceed.

A meeting will be inquorate if fewer members of the meeting body are in attendance, as determined by the nature of the meeting.

No business shall be conducted in the absence of a quorum. A meeting will terminate as soon as it becomes inquorate.

4.3.1. Trustee Board

A meeting of the Trustee Board will be in quorum when:

- a. 50% or more of its members are in attendance (in person or by virtual presence), and...
- b. The Chair and/or the Chair's nominated Deputy Chair is in attendance (in person or by virtual presence).

4.3.2. Subcommittees

A meeting of a Subcommittee of the Trustee Board will be in quorum when:

- a. 50% or more of its members are in attendance (in person or by virtual presence), and...
- b. The subcommittee's Chair, and/or their Deputy Chair, and/or the District Chair, and/or the District Chair's nominated Deputy is in attendance (in person or by virtual presence).

4.3.3. District Council

A meeting of the District Council will be in quorum when:

- a. The District Chair and/or the Chair's nominated Deputy Chair is present, and...
- b. No fewer than 5% of members of the District Council are in attendance (in person).

5. General Meetings

5.1 Annual General Meeting

The Scout Council must hold an Annual General Meeting within six months of the end of the District's financial year.

The Annual General Meeting must:

- a. Undertake governance oversight:
 - i. Adopt (or re-adopt) the District constitution.
 - ii. Note the dates of the District's financial year.
 - iii. Agree the number of members that may be elected to the Trustee Board.
 - iv. Agree the quorum for each of:
 - o Meetings of the Scout Council.
 - o Meetings of the Trustee Board.
 - o Meetings of Subcommittees.
- b. Review the previous year:
 - i. Receive and consider the Trustees' written Annual Report and the annual statement of accounts prepared by the Trustee Board. The accounts must have completed their examination by an appropriate auditor, independent examiner, or scrutineer. The Trustees' Annual Report and Accounts presented to the Scout Council must include the formal report prepared by the auditor, independent examiner, or scrutineer.
- c. Make appointments:
 - i. Approve the District Commissioner's nomination of members of the Trustee Board.
 - ii. Elect a Secretary to the Trustee Board.
 - iii. Elect a Treasurer to the Trustee Board.
 - iv. Elect Trustees to the Trustee Board.
 - v. Approve the appointment (or re-appointment) of any Presidents and Vice Presidents.
 - vi. Appoint (or re-appoint) an auditor, independent examiner, or scrutineer as required.
- d. Nominate representative(s) of the Scout Council to represent the District on the County Scout Council.

Following each Annual General Meeting, the Secretary must ensure that:

- a. All nominated and elected Trustees are recorded on the membership system (POR 16.1).
- b. The Trustees' written Annual Report and Accounts are filed (POR 5.5).

It is good practice for the Trustee Board to verify the draft Minutes of the Annual General Meeting at their first meeting following the Annual General Meeting, even though the minutes cannot be formally approved until the District's next Annual General Meeting.

Governance roles must be distinct to help manage conflicts of interest. This means that the roles of Chair and Treasurer must not be combined in any way.

5.2 Special General Meetings

All general meetings of the Scout Council other than Annual General Meetings shall be called Special General Meetings.

Special General Meetings shall be called upon agreement of 75% of the Trustee Board members.

5.3 Notice of Meetings

The Scout Council will be given at least 28 days notice of every general meeting (Annual or Special) that will specify the time, date and venue, in writing by electronic means.

The notice shall specify:

- a. The nature of any resolution to be moved at the meeting and/or the other business to be transacted at the meeting, and...
- b. Request nominations of candidates for any office for which there will be an election at the meeting, including that of the Auditor.

The Annual General Meeting shall be described as such in the notice of the meeting.

Notice of a meeting shall be sent to every member of the Scout Council who would be eligible to vote at the meeting on the date specified by the notice.

A notice of a meeting shall be given by the District Secretary or other nominated person, by sending it electronically to the registered email address of the Scout Council member.

The accidental omission to send a notice of a meeting to, or the non-receipt of a notice of a meeting by, any person entitled to receive notice shall not invalidate the proceedings at that meeting.

5.4. Quorum at General Meetings

No business shall be considered at any Annual General Meeting or Special General Meeting unless a quorum is present at the time when the meeting proceeds to business. A quorum shall be constituted for all purposes by 5% of eligible members of the Scout Council with roles as recorded on the Scout membership system. Only those posts on the Scout Council which are filled at the date of the meeting will count as the membership of the Scout Council. Unfilled posts will be disregarded for the purpose of determining the quorum.

If no quorum shall be present within half an hour after the time appointed for the Annual General Meeting or Special General Meeting, the Chair of the meeting shall adjourn it to such time, date and place, as they direct.

5.5. Procedures at General Meetings

The Chair will preside at every general meeting of the Scout Council. If the Chair is not present within 15 minutes after the appointed time, or is unwilling to act, the members of the Trustee Board shall elect one of their number present to preside. If no member of the Trustee Board is present within 15 minutes after the appointed time, or is unwilling to act, the meeting will be adjourned. The Chair will, as soon as practicable, determine the time and place for a reconvened meeting.

Every question submitted to a general meeting shall be decided by a simple majority of those present at the meeting, and such votes shall be taken in the first instance by a show of voting card. In the event of an equal number of votes being cast on either side in any issue, the Chair does not have a casting vote and the matter is taken not to have been carried.

A ballot may (beforehand or on the declaration of the result of the show of hands) be demanded by the Chair of the meeting, or 20 members of the Scout Council who are present at the meeting.

The Chair of the meeting may, in the event of a ballot, appoint the scrutineers, who should not be members of the Scout Council.

Voting papers to be used on a ballot shall be valid only if the Trustee Board issues them.

The Trustee Board may decide that it is necessary to hold a general meeting by electronic means (telephone and/or video conferencing). The decision should be recorded in the minutes and communicated to the Scout Council members where practical to do so.

5.6. Entitlement of Members to Vote on Resolutions

The right to vote at general meetings shall be limited to members of the Scout Council with full roles, as recorded on the Scout membership system.

5.7. Ballot by Electronic Communication

At the joint request of the Chair and the Secretary an email ballot of those members of the Scout Council entitled to vote at a general meeting may be held in respect of any resolution.

Notice of such a ballot will be given by email to all members of the Scout Council entitled to vote precisely 14 days before the date which is specified as the final date for the receipt of completed electronic ballot papers.

The notice will include such other notices and documents relating to the resolution as would be given or sent in connection with the resolution had it been intended to be voted upon at a general meeting.

The response from the Scout Council must meet the quorum (5%), and 60% or more of such respondents must approve the decision for it to carry.

6. Nomination and Election Procedures

6.1 Presidents and Vice Presidents

Presidents and Vice Presidents of the Scout Council are honorary roles. The individual appointed should have no governance function or role.

- a. The role holder must promote the wellbeing and perception of Scouting in the wider community, connecting Scouting to the local community of Northampton to help foster relationships between Scouting and other organisations and institutions.
- b. Where Presidents/Vice Presidents attend Scouting events they must be chaperoned at all times by an adult volunteer for Scouting who has an appointment status of Full and an up-to-date criminal records disclosure check/personal enquiry check.
- c. If a President/Vice President wishes to take a more active role in Scouting than so described, then an additional appointment will be required, applicable to the additional activities being undertaken. All requirements of the additional appointment will need to be met, including training and a criminal records disclosure check/personal enquiry.
- d. If a President/Vice President wishes to take up a governance function or role within the District, they must surrender their President/Vice President role before taking that function or role on.

The Trustee Board will nominate a President and Vice Presidents (up to a maximum of 10 Vice Presidents, plus the Office of the Mayor of Northampton). There is no restriction on who may be nominated, and the Trustee Board should welcome suggestions for these positions from members of the Scout Council.

A President should be appointed at the Annual General Meeting.

Vice Presidents may be appointed by the Trustee Board in consultation with the District Commissioner from time to time to perform specific duties identified by the District.

The nominations will be agreed by the Scout Council at the Annual General Meeting. The nominees' names, with a brief biography, will be circulated with the agenda for the Annual General Meeting.

The roles should be reviewed every 2 years or upon the resignation of the role holder.

6.2 District Chair

The Chair must be able to work in partnership with the District Commissioner. Therefore, the District Commissioner nominates the Chair and the Scout Council at its Annual General Meeting approves the appointment.

The duties of the Chair are to:

- a. Chair the Scout Council and the Trustee Board.
- b. Promote the effective working of the Scout Council and the Trustee Board.
- c. Work closely with the District Commissioner to encourage the development of Scouting in the District.
- d. Maintain contact with all District Chairs in the County.
- e. Promote and encourage the effective working of their Councils and Committees.

The Chair is an ex-officio member of all Councils, Committees and Subcommittees in the District and may attend meetings of Trustee Boards, Councils, and Executive Committees or may nominate a representative to attend.

A Leader, Manager, or Supporter may not hold the office of District Chair.

Only in extreme circumstances may the District Commissioner act as District Chair for a short period.

6.3 District Secretary

The District Secretary is elected by the Scout Council at its Annual General Meeting and nominated by the Chair in consultation with the District Commissioner.

The office of Secretary may not be combined with that of Chair or Treasurer.

The office of Secretary may not be held by a Leader, Manager, or Supporter within the District where this may lead to

any real or potential conflict of interest within the charity or directly related charities.

6.4. District Treasurer

The District Treasurer (and deputy if required by the Trustees) is elected by the Scout Council at its Annual General Meeting and nominated by the Chair in consultation with the District Commissioner.

The office of Treasurer may not be combined with that of Chair or Secretary.

The office of Treasurer may not be held by a Leader, Manager, or Supporter within the District where this may lead to any real or potential conflict of interest within the charity or directly related charities.

6.5. Administrators and Advisers

Other Administrators and Advisers may be appointed by the Trustee Board with the approval of the District Commissioner (POR 16).

6.6. Nominations and Voting

Nominations must be proposed by a member of the Scout Council and should have one seconder who is a member of the Scout Council. After being proposed and seconded, the voters should pass the election by simple majority. Only members of the Scout Council can vote in any election. Proposers, seconders, and voters must have full roles recorded on the Scouts membership system.

The nominations for election to the Trustee Board must be received by the Secretary at least 14 days prior to the date of the Annual General Meeting.

Proxy votes will be accepted by the Secretary from the email account recorded on the Scouts membership system and must be passed to the Secretary no later than 7 days before the date of the meeting.

7. Policies

Northampton District Scout Council complies with the key policies of the Scouts (POR 2), the Charity Commission, and any associated legal requirements.

It develops specific policies to ensure that there is a consistent interpretation of those policies and laws to ensure Trustees are best able to manage the governance of the Charity.

Annex A lists policies specific to Northampton District Scouts.

8. Amendments to this Constitution

Amendments to this Constitution may be made provided any such amendments:

- a. Do not conflict (or potentially conflict) with the rules of POR, and...
- b. Is agreed at an Annual General Meeting of the Scout Council and provided notice of the proposed amendment has been circulated to all voting members of the Council at least 21 days before such a meeting.

Annexes

A. Policies of Northampton District Scout Council

The order of Policies in this section is alphabetical and infers no order of importance nor priority; they are all equal. Where overlaps with the Key Policies (Annex A) occur, the Policies herein clarify rather than supersede the implementation of the Key Policy within the District.

- Data Protection Policy